WHAT’S HAPPENING AT
SALINE MAIN STREET

In Downtown Saline, we are ready and hyped to ring in the New Year! As we approach the end of 2019, it’s a wonderful time to reflect on the hard work that was accomplished and all the helping hands that made it happen. We hope you will join us here at the Four Corners this winter for some great ole fashioned small town Michigan flavor! Whether you’re looking to energize your mind, body and spirit — or indulge in some of the finest food and boutique shopping along the 12. We’re feeling festive and fortunate as the year unwinds, and we look forward to spending some cozy moments this Michigan winter in the heart of downtown with you and yours.

ENGAGING BANNERS ALL THE RAGE

Have to admit, we did have some cool banner projects this year. And we owe a ton to our volunteers, our local veteran and military community, our talented Saline Area School students (and their art teachers!) — and our DPW. We’re talking about our Veterans and Active Duty Military Banners and our Student Winter Artscape Competition, and we had a good time with these projects.

This past November, Saline Main Street presented a new annual banner series to commemorate veterans and active duty military personnel. For Veterans Day 2019, we lined the streets of Downtown Saline with the faces of locally connected women and men who had served or were currently enlisted in the US Armed Forces. The tribute brought lots of folks downtown to see their friends, loved ones and locals honored in this noble, meaningful way!

In December, we hung the heart-strings to unlock specials, sweet discounts and grow. Local mercantile is often very slow during the stretch after the holidays — just as our downtown biz owners are looking to clear the shelves and make way for new, fresh inventory.

That’s why you’re bound to find incredible deals this winter right here in the 4 corners! Here’s how to find them — Support Saline Main Street with a $5 donation now through February 29, 2020 button to qualify for all FabFeb2020 offers. Non-transferable. Some restrictions may apply.

FABULOUS SHOPPING AND DINING ALL FEBRUARY LONG | FAB FEB 2020 BUTTON CAMPAIGN!

Spending dollars in Downtown Saline at the beginning of the new year is crucial for our small brick and mortar businesses to sustain and grow. Local mercantile is often very slow during the stretch after the holidays — just as our downtown biz owners are looking to clear the shelves and make way for new, fresh inventory.

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EMPLOYEE SPOTLIGHT

STEPHANIE FERGUSON

Stephanie Ferguson recently completed her 15th year as the Parks and Rec Aquatic Coordinator. In her role, she oversees the pools, swim instruction, and supervises lifeguards, swim instructors and water fitness instructors. “Safety First” is her motto.

Under Stephanie’s supervi-
sion, the busy aquatic center op-
erates 105 hours per week with over 60 classes including a learn to swim program, water aerobics, Aqua Zumba, CPR/AED First Aid and Lifeguard training. Stephanie is very creative and innovative with special events. This fall she launched the fun Floating Pumpkin Patch, and the inaugural Glow in the Dark Pool Party is scheduled for February 21, 2020.

In addition to aquatics, Stephanie also runs programs such as bi-annual Mom 2 Mom Sales, PJ’s and Stories with Santa, American Girl tea parties, and very popular themed birthday parties. In her spare time, Stephanie likes to travel to Disney World with her husband, 13 year old daughter and 10 year old son.

— and many other fabulous surprises all February long! Buttons will be available at various downtown locations. Please check in at salinemainstreet.org and our social media pages for updates and more info. (The complete list of participating businesses and offers was still incomplete when this article was submitted to print in early December).

Terms I Purchaser must be wearing a button to qualify for all FabFeb2020 offers. Non-transferable. Some restrictions may apply on a store to store basis (check with participating businesses for details). Offer ends February 29, 2020 at close of business.

... Continued on page 7
If you have seen a car around town with a St. Bernard sticking his head out of the back window, then you have also seen Don Terry. He was the driver and his dog, Ruggles, was the passenger. Don, who rarely leaves home without his four-legged companion, is a lifelong resident of the Saline area. These days you can find Don at the Saline Police Department. Since 2018, Don has volunteered his time to undertake a major reorganization of the Department’s older records. He has spent countless hours reviewing hundreds of files, discovering many records, including photographs, with historical value. As part of this endeavor, Don has begun compiling an historical chronicle of the Saline Police Department, enlisting the assistance from fellow retired colleagues.

Don is a retiree of both the Ann Arbor Police Department and Saline Police Department, serving as a patrol officer and staff sergeant for Ann Arbor for 31 years, and as a dispatcher for Saline for 15 years. He is a past member of the Saline City Council, a past member of the Saline Area Schools Board of Education, and a past member of CARES (Cultural Arts, Recreation, Enrichment, and Senior Citizens) as well as a past member of CAKES (Cultural Arts, Recreation, Enrichment, and Senior Citizens) program for enhancing programs and facilities for Saline residents. Don has two adult children, and he and his wife, Sharon, will be celebrating their 40th wedding anniversary in the spring. To commemorate this milestone, they are planning a trip to the United Kingdom, as they have done in years past. In his spare time, Don enjoys reading, and he often serves as chauffeur for his mother-in-law, taking fun day trips.

MCACA GRANT FOR BIXBY

The Saline Arts and Culture Committee will be awarded a $1,300 Professional Organization mini-grant by the Michigan Council for Arts and Cultural Affairs (MCACA). The purpose of the grant is to work with a consultant from The Henry Ford to learn best practices for creating, developing, and maintaining a digital archive of Meredith Bixby’s papers.

TEMPORARY SUMMER EMPLOYMENT

The City of Saline Department of Public Works is accepting applications for temporary summer employment to assist with park maintenance and mowing. Applicants must be 18 years old and have a valid driver’s license. Applications are available online at www.cityofsaline.org. Applications must be submitted by April 30, 2020. The City of Saline is an equal opportunity employer.

COMMUNITY EVENTS CALENDAR

DECEMBER 2019
24 Rec Center Open 5:30am-3pm
25 Rec Center Closed
30 Water/Sewer Bills Mailed
30-1/3 Winter Break Camp at the Rec Center
31 Rec Center Open 5:30am-3pm

JANUARY 2020
01 Happy New Year! – City Offices Closed
01 Rec Center Open 10am-4pm
02 No Trash Collection – Holiday Delay
03-04 Trash/Tree Collection
06 City Council Meeting 7pm
08 Planning Commission 7pm
09 Zoning Board of Appeals 7pm
09-10 Regular Trash/Tree Collection
13 City Council Meeting 7pm
15 Historic District Commission 7pm
15 Environmental Commission 7pm
16 Youth Council 5:30pm (City Hall)
16-17 Regular Trash/Tree Collection
20 Martin Luther King Jr. Day – City Offices Open
20 Fun Day Mini Camp at the Saline Rec Center
21 Parks Commission 7pm
22 Planning Commission 7pm
23-24 Martin Luther King Jr. Day – City Offices Open
24 Nerf Wars at the Saline Rec Center
25 American Girl Tea Party in Wonderland at the Saline Rec Center

FEBRUARY 2020
03 Water/Sewer Bills Due
03 City Council Meeting 7pm
05 Historic District Commission 7pm

MARCH 2020
01 Delinquent Real Taxes turned over to the County
02 City Council Meeting 7pm
03 First Meeting of the Assessing Board of Review-Assessor turns roll over to Board
04 Historic District Commission 7pm
05 Zoning Board of Appeals 7pm
07 Mom 2 Mom Sale at the Saline Rec Center
08 Daylights Savings Time Starts
11 Regular Trash Collection
13 Nerf Wars at the Saline Rec Center
16 City Council Meeting 7pm
17 Parks Commission 7pm
18 Environmental Commission 7pm
19 Assessing Board of Review 9am-4:30pm
19 Youth Council 5:30pm (City Hall)
21 Assessing Board of Review 9-9pm
23-27 Oakwood Cemetery Spring Clean-up
25 Planning Commission 7pm
30-4/3 Spring Break Camp at the Saline Rec Center
GOOD NEIGHBOR
CODE COMPLIANCE

SNOW REMOVAL

The City of Saline has ordinances that seek to ensure that snow and ice are removed from sidewalks in order to reduce the likelihood of injuries to pedestrians. The ordinance requires people in charge or control of a building or lot which fronts a paved sidewalk to remove any ice or snow from the sidewalk to form an open path of at least 42” in width. In all zoning districts, snow or ice must be removed within twenty-four hours (24) hours after the snow or ice accumulation ends. Subsequent drifting of snow on sidewalks must also be removed. The ordinance also provides that if the snow or ice cannot be removed without the possibility of causing damage to the sidewalk, sand or other abrasives must be used until the weather permits removal without the likelihood of damage to sidewalk. People who fail to comply with the ordinance will be issued a Civil Infraction Violation.

Civil Infraction Violation Fines (within one year):
1st Offense $25.00 per offense
2nd Repeat Offense $50.00 per offense
3rd & Subsequent Repeat Offense $100.00 per offense

Should the City remove snow or ice from any sidewalk, the property owner will be charged for the work performed. Costs to clear sidewalks are in addition to the civil infraction violation fine. Property owners will be notified in advance of the City clearing their sidewalks.

TAKING CARE OF NEW CONCRETE THIS WINTER

There is a lot of new concrete in the city of Saline following various public and private construction projects. The first winter can be hard on new concrete. Please read the following suggestions from the Michigan Concrete Association or www.miconcrete.org.

ICE MELTERS CAN DAMAGE NEW CONCRETE

Ice melters, even those advertised as “safe for concrete,” can damage concrete, particularly new concrete. When ice and snow melt, the water soaks into concrete, then can refreeze when the temperature drops. When water inside the concrete freezes, it expands which exerts internal pressure throughout the concrete, which can cause tiny cracks to form. When this is repeated through multiple cycles of snowfall and melting, the cracking can cause small pieces of the sidewalk surface to flake off, leaving unsightly marks on the sidewalk.

When concrete is first poured it becomes strong enough to walk on within 8 hours (8) hours after the concrete is placed. Subsequent drifting of snow on sidewalks must also be removed. The ordinance also provides that if the snow or ice cannot be removed without the possibility of causing damage to the sidewalk, sand or other abrasives must be used until the weather permits removal without the likelihood of damage to sidewalk. People who fail to comply with the ordinance will be issued a Civil Infraction Violation.

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WHAT ABOUT SLIP AND FALL HAZARDS?

Using sand for traction on new concrete is the best for the concrete, but may be undesirable for tracking. While the best thing for the concrete would be to use no ice melters at all, the need to eliminate slip and fall hazards is clearly more important than aesthetics, which is why ordinary rock salt (sodium chloride) is recommended.

WHY THIS PRODUCT?

This is ordinary rock salt (sodium chloride - table salt). Sodium chloride itself is not corrosive to concrete, but can still damage new concrete as described above. Many ice melt products include a blend of sodium chloride, magnesium chloride, calcium chloride, or other compounds. Some of these compounds can actually be corrosive to the Portland cement in the concrete, which can cause pits to form in the surface of the sidewalk. This is in addition to the freezing, which can occur from the freeze/thaw cycles. The following deicer products can be found at local hardware/home improvement stores and contain only sodium chloride (NaCl) and should be safe for properly cured and sealed concrete.

1: Morton Safe-T-Salt
2: Safe Step Rock Salt, Standard 3300 Ice Melter
3: Merit Hall bulk road salt, 98% NaCl
4: Compass Minerals/ North American Salt bulk road salt
5: Cargill bulk road salt, 96% NaCl

HOW MUCH SHOULD I USE?

Please use only enough to provide traction over slippery areas, after snow removal has been completed. Please remove any accumulated slush after the salt has started working. Please do not blanket the sidewalk with salt in advance of an anticipated snowfall.

For more detailed information, call your local concrete contractor, ready-mixed concrete producer or www.miconcrete.org.

CHRISTMAS TREE COLLECTION

Residents can set out Christmas trees for curbside collection on scheduled trash collection days starting Friday, December 27, 2019. Items such as ornaments, tree stand, plastic bag, or any other object must be removed from the tree. Trees that are over 6-feet tall must be cut in half.

The final collection of Christmas trees will be on Friday, January 24, 2020. Trees placed at curbs for collection after January 24th will not be collected.
The City of Saline is looking for men and women who would like to volunteer their time and energy and give back to their community. The City has several vacancies on their Boards and Commissions. If you have an interest or passion for the environment, the parks, history, arts and culture, economic development or the Celtic Festival, the City would like to hear from you.

Most of the Boards and Commissions meet once per month in the evening and some have projects and/or programs that they sponsor. If you have an interest or passion for any of the Boards and Commissions, please contact the clerk’s office at 734-429-4907 ext. 2209 or email troyal@cityofsaline.org.

The City of Saline is looking for residents through People’s Express. A local bus will transport residents around the City and to limited local destinations located outside of the City limits. Please contact People’s Express at 1-877-214-6073 for eligibility and scheduling.

All pet waste must be double-bagged and not placed loose in containers. Loose pet waste can create many health issues for trash collectors. Your efforts are much appreciated.

To better serve the residents of the City of Saline, the City has implemented a program in which citizens can view meeting agendas and minutes, called Minutes on Demand. This program allows you to view the AGENDAS and MINUTES of various City Boards, Commissions, and Council. Not only will you be able to see the upcoming meeting information, you may also search previous meetings for specific meeting detail. Residents can be notified when new agendas and minutes are added, by going to the City’s website at www.cityofsaline.org and clicking Minutes and Agendas on the left hand side under Quick Links. This will take you to the Minutes on Demand page where you will see the different boards and commissions. To sign up to automatically receive e-mail notifications, put in your e-mail address and create a password. A confirmation email will be sent to you. Once you receive that email, you can log in and sign up to receive Agendas and Minutes for the various boards/commissions that you are interested in.

The City would like to hear from you. Please contact the clerk’s office at 734-429-4907 ext. 2209 or email troyal@cityofsaline.org.

Additional information can be obtained from the city website at www.cityofsaline.org. The new agendas and minutes are added, called Minutes on Demand. You may also search previous meetings for specific meeting detail. Residents can be notified when new agendas and minutes are added, by going to the City’s website at www.cityofsaline.org and clicking Minutes and Agendas on the left hand side under Quick Links. This will take you to the Minutes on Demand page where you will see the different boards and commissions. To sign up to automatically receive e-mail notifications, put in your e-mail address and create a password. A confirmation email will be sent to you. Once you receive that email, you can log in and sign up to receive Agendas and Minutes for the various boards/commissions that you are interested in.
CRIMSON COMPANY

CRIMSON COMPANY offers individual and business tax preparation, as well as monthly bookkeeping, payroll, and business startup or catch-up services. Tiffany of Crimson Company is a licensed CPA, Enrolled Agent, and a second generation tax preparer. Crimson Company offers evening and weekend appointment hours to suit your schedule! They are accepting new clients for the 2019 tax year, and look forward to meeting you. Email info@crimsoncompanytax.com for more information, or to make an appointment. We are located at 405 N. Ann Arbor Street, in the newly remodeled building across from the train depot. See you soon!

RUBY BLU MARKETING

Ruby Blu Marketing is a full service marketing and Promotion Company offering logo design, custom t-shirts, promotional and trade show swag, laser cut items, digital and print marketing and more! They carry a variety of seasonal hand-made unique gifts, as well as the popular glitter dipped tumblers in over 400 different colors! All products are made in-house and there are no minimum orders. Stop in and see the items we can offer to make your business shine in 2020! We are located at 405 N. Ann Arbor Street, in the newly remodeled building across from the train depot. See you soon!

KELLY ORTHODONTICS

NEW LOCATION!
1245 Industrial Drive
Saline, MI 48176
dkatherinekelly.com

Dr. Katherine Kelly has been caring for Saline area families since 2002. Kelly Orthodontics moved to its new location at 1245 Industrial Drive in November 2019. The new state of the art office with current technology offers traditional braces and Invisalign to provide custom treatment plans for each patient. The Kelly Orthodontics team is proud to be voted ‘Family Favorite Orthodontic Office’ for 6 consecutive years. They offer complimentary consultations with no referral necessary. Complimentary benefits verification, monthly payment plans and service of filing your orthodontic insurance are ways they utilize to assist you and your family in making the most of your benefit plan. Patient care hours are Monday through Thursday from 8-5p.m. Call today to schedule an appointment to meet Dr. Katherine Kelly and Dr. Jessica Perry!

LOCAL BUSINESS SPOTLIGHT

HAPPY NEW YEAR FROM THE
SALINE FARMERS MARKET

As we stay warm indoors, you will find variety of farmers and vendors set up in a hallway at Liberty School on N. Ann Arbor St. At the indoor market you will find many of your favorite outdoor vendors with a great variety of locally grown and made items including fresh seasonal produce brought to you by vendors with greenhouses and hoop-houses! Locally made artisan cheeses (mozzarella, pimento, goat, bleu, and more), dry cured salame, bean to bar chocolate, roasted pecans, local raw honey, free range chicken and duck eggs, fresh frozen meats including chicken, pork and beefalo, pickles, apples, apple cider, a variety of jams, authentic-made flour tortillas, breads, muffins, cookies, pastries, pies, donuts, nut butters, fudge, with more items being added all the time. You will also find vegan baked goods and celiac friendly gluten-free baked goods this season at the market. Other market finds include handcrafted items such as beaded and metal jewelry, hot pads, carry bags, wooden signs, handmade bath and body products and more.

Since every market is different with different vendors and activities each week, the best way to keep up with what is going on is to connect with the market on Facebook. You can also find the market on Instagram.

Saline Indoor Farmers Market, Saturdays 9am – Noon, November through April, Liberty School, 7265 Saline-Ann Arbor Road
Like us on Facebook and Instagram www.cityofsaline.org/farmers-market

- Jodi Hilberer
Saline Farmers Market Manager
salinefarmersmarket@gmail.com
The City of Saline Parks and Rec Department is considering offering a sponsorship/gift catalog for those who wish to make a contribution to one of our parks. Quite often citizens inquire about ways they can provide a lasting testament and acknowledgement for friends or loved ones to honor them in a special way or to simply make a contribution to one of our parks. This catalog will help by letting donors choose from a list of items such as benches, trees, flowers, signage, pavilion items, special events, etc. While this document certainly presents some wonderful opportunities for potential donors, it is not intended to be all inclusive. If there is something you would like to contribute or donate to the parks which is not listed just let us know so it can be considered.

Make the most of your day off of school by attending Kids Camp at the Rec Center. This action packed program offers a variety of activities to meet the interests of our campers. We play, swim, create, explore and so much more. Camps are offered during Saline Area School breaks including winter break, spring break, summer break and single days off of school. Camp is for youth ages 5-12. For more information, call 734-429-3502 or email Sunshine at slambert@cityofsaline.org.

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**PARKS AND REC**

**SPONSORSHIP & GIFT PROGRAMS**

The City of Saline Parks and Rec Department is considering offering a sponsorship/gift catalog for those who wish to make a contribution to one of our parks. Quite often citizens inquire about ways they can provide a lasting testament and acknowledgement for friends or loved ones to honor them in a special way or to simply make a contribution to one of our parks. This catalog will help by letting donors choose from a list of items such as benches, trees, flowers, signage, pavilion items, special events, etc. While this document certainly presents some wonderful opportunities for potential donors, it is not intended to be all inclusive. If there is something you would like to contribute or donate to the parks which is not listed just let us know so it can be considered.

**NO SCHOOL? SIGN UP FOR**

**CAMPS AT THE REC CENTER**

**ADULT**

**SPORTS LEAGUES**

Get out and play this winter with Saline Parks & Recreation adult league. For more information on how to join a league, call 734-429-3502 or email Sunshine at slambert@cityofsaline.org.

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<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>START DATE</th>
<th>GAME DAYS</th>
<th>GAME TIMES</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men’s 5 on 5 Basketball: Open Division</td>
<td>January 5</td>
<td>Sundays</td>
<td>5, 6, 7, 8, 9pm</td>
<td>$550 per team &amp; $25 weekly ref fee</td>
</tr>
<tr>
<td>Racquetball: Competitive A, Competitive B, Intermediate, Recreation and Women Only Divisions</td>
<td>January 12</td>
<td>Varies</td>
<td>Varies</td>
<td>$55/70 per person</td>
</tr>
<tr>
<td>Co-Rec Volleyball: Competitive and Recreation Divisions</td>
<td>January 13</td>
<td>Mondays</td>
<td>7, 8 &amp; 9 pm</td>
<td>$225 per team &amp; $10 weekly ref fee</td>
</tr>
</tbody>
</table>
Welcome to Saline Main Street’s new people’s space, The 109 Cultural Exchange! This multipurpose center is located in the storefront at 109 W Michigan Avenue, and will be home to art classes, workshops, pop up galleries, history talks, live music events and more. The Cultural Exchange is a strategic initiative to activate Downtown Saline. Simply known as The 109, this 2,000 square foot public gathering space is a local nexus for placemaking activities, the arts, entertainment, educational programming and cultural events offered through a partnership between Saline Main Street, the Saline Area Historical Society (the Historical Society) and Salt Valley Arts (SVA). Together these three organizations operate cooperatively from this “front door” visitor and community center which acts as an inviting, all-inclusive venue for a range of enriching activities that serve to bring people downtown.

As always, we like to give a big shout out and thank you to the City of Saline’s Department of Public Works, City Council, officials and the wonderful city staff -- and to everyone who works on behalf of Downtown Saline businesses and services! Saline Main Street is a 501(c)(3) dedicated to guiding Downtown Saline toward its most vibrant future. For more information about Saline Main Street or to learn how you can join our amazing volunteer crew, visit www.salinemainstreet.org or contact Holli Andrews, Executive Director at (734) 717-7466. Check in with us on Facebook (www.facebook.com/salinenmainstreet) or Twitter (@DowntownSaline), too!

WHAT’S HAPPENING AT
SALINE MAIN STREET

A MESSAGE FROM THE CITY CLERK’S OFFICE

ELECTION INFORMATION

VOTER REGISTRATION

Are you registered to vote at your current address in the City of Saline? New registrations or changes in your voter registration can be made at any Secretary of State office, or at your local Clerk’s office. The Saline City Clerk’s office is open Monday through Friday from 8:30 a.m. to 5:00 p.m.

NO REASON ABSENTEE BALLOT

Ballots were mailed in mid-December to all registered voters that requested to be on the City’s permanent absentee voter list. If you need an application for an absentee ballot, please contact the Clerk’s office. If you wish to be placed on the permanent list to automatically get you an application in order for a ballot to be sent, City Hall will be open on Saturday, March 7, 2020 from 8 a.m. to 4 p.m. for the purposes of absentee voting and in person registration.

UPCOMING ELECTION

Presidential Primary
March 10, 2020

FOR MORE INFORMATION ON ELECTIONS OR TO VERIFY YOUR REGISTRATION STATUS VISIT: https://mvic.sos.state.mi.us/

POLLING PLACES ARE LOCATED AS FOLLOWS, and are handicapped accessible, have braille instructions available, and have Voter Assist Terminals which allows for touch-screen voting:

The Polls will be open from 7:00 a.m. until 8:00 p.m. on Tuesday, March 10th. Polling places for city residents are as follows:

- Precinct #1 & #2 Liberty School (Gym) 7265 Saline-Ann Arbor Road
- Precinct #3 First United Methodist Church 1200 N. Ann Arbor, corner of Woodland

Campbell, Mayor Marl, City Council, officials and the
We need your help! The women and men of the Saline Police Department work diligently to prevent crime in our community. Although burglaries, larcenies, fraud and shoplifting complaints are down year-to-date over 2018, we have seen an increase in motor vehicle theft and we continue to take reports of stolen items from unlocked vehicles. Certainly, no one has the right to take your property but there are ways you can help reduce crime.

The “Crime Triangle” identifies three necessary elements to crime: Desire, Ability and Opportunity. You can reduce or eliminate the opportunity for criminals to act by taking the keys out of your vehicle and locking it after you remove valuables. You can also be our eyes and ears and report any suspicious behavior to our dispatch center by calling 911 as soon as possible and providing a detailed description of the behavior you observed. We are honored to do our part to keep Saline a safe place to live, learn, visit and do business. Will you join us?

Residents can report streetlight outages online or by phone. Online: Visit www.cityofsaline.org/dpw (under ‘Streetlights’ heading). Phone: Contact the Department of Public Works at 734-429-5624. Please have the following information available when reporting the streetlight outage:

- Location of Outage (address, nearest crossroads, etc.)
- Pole Material (wood or metal/fiberglass)
- Pole Number (approximately 8 feet from bottom/side of the pole)
- Outage Details (stays off during night, stays on during day, etc.)

Report emergencies or service disruptions to DTE at 1-800-477-4747.

Residents can apply for a passport at the Saline City Hall Passport Service. Passport Service Hours: 9 a.m. – 3:45 p.m. Monday – Friday (Hours are subject to change according to staff availability)

Passports are taken by appointment. Please call to schedule an appointment: 734-429-4907 ext. 2214, 2216 or 2209

Please read the application instructions and follow them carefully. Use black ink and capital letters when completing the form. If you make a mistake, you must start over on a new form. Be sure that you have all the required documentation with you. The application form is explicit on the type of documents that are acceptable. All applicants, including infants & children, must be present at the time of executing the application. Both parents consent is required for minors under the age of 16. Photo ID is required for applicants 16 and over; applications for minors under 16 require photo ID of both parents. We strongly encourage you to complete the application before your appointment. Do not sign the application. It must be signed in the presence of the Passport Agent.

FEES: FEES ARE NON-REFUNDABLE! CREDIT CARDS NOT ACCEPTED.

Execution Fee - $35 Passport Photo - $12

CASH OR CHECK PAYABLE TO: “CITY OF SALINE”

- Passport Book, Age 16 and Over $110
- Passport Book, Age 15 and Younger $80
- Passport Card, Age 16 and Over $30 (Land travel only)
- Passport Card, Age 15 and Younger $15 (Land travel only)

CHECK OR MONEY ORDER PAYABLE TO: “U.S. DEPARTMENT OF STATE”

Expediting Service, if needed, is $60 per application (This is in addition to the Passport Fee)

Expedites fee does not include overnight delivery. If overnight delivery is necessary due to immediate travel plans, overnight Express Mail is available at City Hall by paying the $25.50 fee. For return Express Mail service by the U.S. Department of State, include $16.48 in your check to the Department of State along with your $60 expedite fee and the passport fee.

Questions may be directed to the Clerk’s office by calling: (734) 429-4907 ext. 2214, 2216 or 2209. Information is also available from the National Passport Information Center at 1-877-487-2778 or on their website: www.travel.state.gov.

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Saline City Hall Passport Service Hours: 9 a.m. – 3:45 p.m. Monday – Friday (Hours are subject to change according to staff availability)

Passports are taken by appointment. Please call to schedule an appointment: 734-429-4907 ext. 2214, 2216 or 2209

Please read the application instructions and follow them carefully. Use black ink and capital letters when completing the form. If you make a mistake, you must start over on a new form. Be sure that you have all the required documentation with you. The application form is explicit on the type of documents that are acceptable. All applicants, including infants & children, must be present at the time of executing the application. Both parents consent is required for minors under the age of 16. Photo ID is required for applicants 16 and over; applications for minors under 16 require photo ID of both parents. We strongly encourage you to complete the application before your appointment. Do not sign the application. It must be signed in the presence of the Passport Agent.

FEES: FEES ARE NON-REFUNDABLE! CREDIT CARDS NOT ACCEPTED.

Execution Fee - $35 Passport Photo - $12

CASH OR CHECK PAYABLE TO: “CITY OF SALINE”

- Passport Book, Age 16 and Over $110
- Passport Book, Age 15 and Younger $80
- Passport Card, Age 16 and Over $30 (Land travel only)
- Passport Card, Age 15 and Younger $15 (Land travel only)

CHECK OR MONEY ORDER PAYABLE TO: “U.S. DEPARTMENT OF STATE”

Expediting Service, if needed, is $60 per application (This is in addition to the Passport Fee)

Expedites fee does not include overnight delivery. If overnight delivery is necessary due to immediate travel plans, overnight Express Mail is available at City Hall by paying the $25.50 fee. For return Express Mail service by the U.S. Department of State, include $16.48 in your check to the Department of State along with your $60 expedite fee and the passport fee.

Questions may be directed to the Clerk’s office by calling: (734) 429-4907 ext. 2214, 2216 or 2209. Information is also available from the National Passport Information Center at 1-877-487-2778 or on their website: www.travel.state.gov.